

## Becoming a Section Assistant

Thank you so much for considering volunteering to help us as a Section Assistant.

### 1<sup>st</sup> Chandler's Ford Scout Group

The 1<sup>st</sup> Chandler's Ford Scout Group is part of Chandler's Ford District Scouts within the heart of Hampshire. We are one of the largest Groups in the area and continue to grow.

We have 2 Beavers colonies, 2 Cub packs and 2 Scout troops in our Group. For further details please see our website <https://1stchandlerfordscouts.co.uk>

Each Scout Group is run by a team of Leaders and Section Assistants who run the Section meetings for our Young People, and an Executive Committee who work behind the scenes to ensure the Group runs in a safe and efficient manner in accordance with The Scout Association's Policy Organisation and Rules.

### What does the role of Section Assistant involve?

Section Assistants are adult volunteers who assist the Section Leaders and Assistant Section Leaders in delivering the programme to young people in Scouting. As a Section Assistant you are responsible to the Group Scout Leader.

The people you are likely to be in contact with include our young people, parents/carers, Section Leaders, other Section-based volunteers, the Group Scout Leader and our Young Leaders.

**Your main role is to help deliver a balanced programme to our young people and to have fun!** You will be helping with:

- Running games and activities as part of weekly section meetings and other section events.
- Assisting young people to achieve badges and awards.
- Assisting with residential experiences for the section.
- Assisting the section with taking part in a varied, exciting and safe programme of activities.

As a Section Assistant you can help as much or as little as you are able. We have some volunteers who help every week, and others who help once every month. We fully appreciate everyone has busy lives with multiple other commitments. Any help is therefore gratefully received.

## What do I need to do to become a Section Assistant?

### 1. All Section Assistants need to go through the appointment process

- You will be asked to **complete** our Scouts 'Adult Information Form'. The information you provided will be added to our secure adult volunteers database 'Compass'. You will be provided with a Compass number when you have been added.
- All Section Assistants need to have a **DBS check** and will be contacted to arrange an identity check as part of this.
- The Appointment Secretary will **contact your referees** listed on the Adult Information Form.
- You will then be invited to **meet with an Appointment Committee**. This meeting is an information discussion with a few Leaders and adult volunteers working in the local area. The aim of this meeting is to give you the opportunity to ask any questions and to ensure you understand what being a Section Assistant involves.

### 2. Training

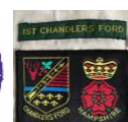
- All Section Assistants must complete the 'Getting Started' training listed on the Scouts.org website within 5 months of starting as a Section Assistant (<https://www.scouts.org.uk/volunteers/learning-development-and-awards/training/learners/modules/getting-started-training/> ).
- There are 5 online learning modules that you need to complete – Safety, Safeguarding, GDPR, Essential Information and Tools for the Role. **Safety and Safeguarding must be completed before you can start your Section Assistant role.**

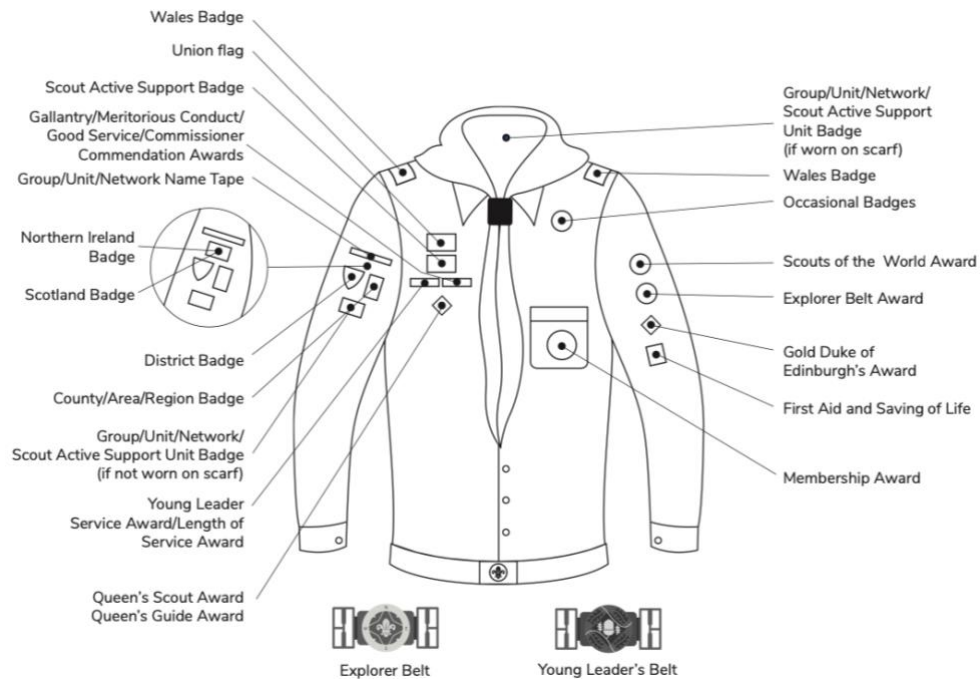
## Uniform

Section Assistants are welcome to choose if they wish to wear a Leaders uniform or not. A Scout Leaders uniform consists of a buff coloured shirt or blouse that your badges will be sewn on and a coloured scarf or 'necker' to represent our local group.

Once you have completed the appointments process and the Safety and Safeguarding modules we will invest you into our Group. Your investiture ceremony is when you make the Scout promise and formally agree to become part of our Scouting family. You will be given several badges when you are invested including the world badge, our Group name tape and badge, District and County badges. You will also be given a Group necker.

Badges should be sewn onto your uniform as per this guide:





## Important linked documents:

- [Scouts key values pdf](#)
- [Young People First – Yellow Card pdf](#)